

**ALLAMA IQBAL OPEN UNIVERSITY, ISLAMABAD**  
(Department of Library and Information Sciences)

**WARNING**

- 1. PLAGIARISM OR HIRING OF GHOST WRITER(S) FOR SOLVING THE ASSIGNMENT(S) WILL DEBAR THE STUDENT FROM AWARD OF DEGREE/CERTIFICATE, IF FOUND AT ANY STAGE.**
- 2. SUBMITTING ASSIGNMENTS BORROWED OR STOLEN FROM OTHER(S) AS ONE'S OWN WILL BE PENALIZED AS DEFINED IN "AIOU PLAGIARISM POLICY".**

**Course: Public Records Rare Material  
and their Conservation-II (5652)**  
**Level: MLIS**

**Semester: Autumn, 2012**  
**Total Marks: 100**  
**Pass Marks: 40**

**ASSIGNMENT NO. 1**  
**(Units 10-14)**

**Note:** All questions carry equal marks.

- Q.1 Give requirement analysis for automating archival repositories.
- Q.2 Write an article on the current scenario of National Archives of Pakistan by personal visit to NAP and browsing of their web site.
- Q.3 Discuss in detail about the National Archives of India.
- Q.4 Write notes on the following:
- i. Archival legislation
  - ii. Archival Public Service
- Q.5 Describe in detail the regional branches of ICA and explain its membership categories.

**ASSIGNMENT NO. 2**  
**(Units 15-18)**

**Total Marks: 100**  
**Pass Marks: 40**

**Note:** All questions carry equal marks.

- Q.1 Write a comprehensive note on India Office Library and Records London.
- Q.2 Write notes on the following:
- i. UN Records
  - ii. Private collection in National Archives of Pakistan
  - iii. Private collection in Baluchistan
- Q.3 How the record of archival collection could be maintained in electronic form? Describe in detail.
- Q.4 Write notes on the following:
- i. Weeding process of Archival material
  - ii. Fumigation
- Q.5 What are the storage hazards of archival material and what are the methods for their conservation?